



COVID-19 Response Plan

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SUMMARY OF CURRENT & RECENT ACTIVITIES

- **12/2/20:** Per updated CDC guidance, quarantine period has been shortened from 14 to 10 days. Updates to the plan are noted in red below for ease of reference.
- 11/17/20: Per Governor Inslee's Nov 15 mandate, current programs will be moved online.
- 10/14/20: PHASE 2: "Hybrid" (online/in-person) classes and shows offered. In-person activities will take place at the Grange (2,000 sq ft). Class sizes will be limited to 25 students, well below the CDHD requirement of a maximum occupancy per hour of 75 or 50% capacity (300 for the Grange), whichever is less.

STUDENT SAFETY

1. **Hand Washing and Sanitation.** Current COVID-19 standards require employees as well as customers and the public to wash their hands frequently and effectively. Hand sanitizer will be provided for students to use upon entry and exit of the building. Students will be required to wash their hands after bathroom use.
2. **Physical Distancing.** Students must follow proper physical distancing protocols and remain 6 feet apart. Markings have been placed 6 feet apart on the floor to maintain distance between students and employees. Per the CDC's COVID-19 Business Safety Plan, when it is impossible to maintain social distancing or frequent hand hygiene, facial coverings will be required.
3. **Drop-off and pick-up protocol:**
 - a. **Drop-off:** Family members remain in the car, drive up to entrance to let child out and watch them enter the building.

- b. **Pick-up:** Family members remain in the car. Enter through west driveway entrance; pull around the back of the building around to the east side to meet a Stage Kids staff and your child. Staff will sign the child out based on initials of family member picking up.
 - c. **If someone other than a parent is picking up child, Stage Kids needs to be notified in advance.**
4. COVID-19 Exposure and Symptom Monitoring. Parents will be asked to keep children home and notify Stage Kids staff if their child has:
 - a. Obtained a positive COVID-19 test result, or
 - b. Been in close contact in the last 48 hours with someone who has tested positive for COVID-19, or
 - c. Any of the following symptoms: Fever, Cough, Shortness of breath or difficulty breathing, Chills / Repeated shaking with chills, Muscle pain, Headache, Sore throat, New loss of taste or smell.

Students who report any of the above will be asked to remain home, isolate and monitor their symptoms.

If any student experiences any of the above symptoms while working, they will be separated from others and their parent will be contacted immediately to make a plan for providing the student a safe opportunity to return home or to a medical facility.

5. Returning to Stage Kids Session. In alignment with recommendations from the CDC:
 - a. Students who have had close contact with someone who has tested positive for COVID-19 may return to session **10 days** after their last exposure as long as they have no symptoms.
 - b. Students who tested positive for COVID-19 may return to session **10 days** after symptoms first appeared or after they received a positive test result if they have also had no fever in 24 hours and any other symptoms are improving.
 - c. Students with any COVID-19 or other severe cold/flu symptoms will be asked to remain home until their symptoms have improved, including 24 hours with no fever. If the student was tested for COVID-19, they may not return to session before they have received a negative test result.

EMPLOYEE SAFETY

6. Personal Protective Equipment. Employees are required to wear a face mask or face shield. The business will work on behalf of employees to obtain reusable face masks should they not be able to get their own.
7. Hand Washing and Sanitation. Every employee will be trained on proper usage and sanitation of their face masks and posters will be displayed on recommended procedures. Employees will wash hands when first entering the building, prior to taking their temperature.
8. Body Temperature Monitoring. After washing their hands, employees will take their temperature and record it on a tracking sheet, sanitizing before and after use. Any employee having a temperature of 100°F or higher will be sent home and instructed to isolate themselves and watch for symptoms.
9. COVID-19 Exposure and Symptom Monitoring. Employees will be asked to call in prior to their shift if they have:

- a. Obtained a positive COVID-19 test result, or
- b. Been in close contact in the last 48 hours with someone who has tested positive for COVID-19, or
- c. Any of the following symptoms: Fever, Cough, Shortness of breath or difficulty breathing, Chills / Repeated shaking with chills, Muscle pain, Headache, Sore throat, New loss of taste or smell.

Employees who report any of the above will be asked to remain home, isolate and monitor their symptoms.

If any employee experiences any of the above symptoms while working, they will be separated from others and provided a safe opportunity to return home or to a medical facility.

10. Returning to Work. In alignment with recommendations from the CDC:
 - a. Employees who have had close contact with someone who has tested positive for COVID-19 may return to work **10 days** after their last exposure as long as they have no symptoms.
 - b. Employees who tested positive for COVID-19 may return to work **10 days** after symptoms first appeared or after they received a positive test result if they have also had no fever in 24 hours and any other symptoms are improving.
 - c. Employees with any COVID-19 or other severe cold/flu symptoms will be asked to remain home until their symptoms have improved, including 24 hours with no fever. If the employee was tested for COVID-19, they may not return to session before they have received a negative test result.

BUSINESS DISINFECTING PLAN

1. Sanitizing Solutions. Cleaner and hand sanitizer will be at the check-in counter, office and restrooms. The solution is to be sprayed on countertops and other non-porous areas, and the hand sanitizer is meant for hand sanitizing.
2. Employees will be trained on proper cleaning, specifically:
 - a. Bathrooms. Employees will sanitize bathroom toilet handles, doorknobs, faucets, and soap dispensers before and between every class.
 - b. Customer Contact. Employees will sanitize their hands after physical interaction with a customer along with any areas that a customer has touched.
3. Potential COVID-19 Contamination. If it is believed that the Grange has potentially been contaminated due to COVID-19 exposure, the Grange will be closed for 7 days following last exposure and will be thoroughly disinfected before being reopened for in-person instruction.

COMMUNICATION

1. If an employee or student tests positive for COVID-19, or learns they have had close contact in the last 48 hours with someone who has tested positive for COVID-19, all parents whose child (or who themselves) have had close contact with the employee/student will be informed immediately. If the employee/student has been in the Grange, the Grange will be closed for 7 days following last exposure and will be thoroughly disinfected before being reopened for in-person instruction.
2. We will continue to monitor the latest health updates from the CDC, Washington State recommendations, and our local county health district. Any and all changes to this COVID Response Plan will be made available on our website and communicated to program participants.